

HOUSTON RECOVERY CENTER LGC
MEETING OF BOARD OF DIRECTORS
MINUTES

September 5, 2013

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the, September 5, 2013, meeting of the Board of Directors (the "Board") of the Corporation.

A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on August 28, 2013, in the same manner and location as required by law of the City of Houston, Texas (the "City").

C. The meeting was called to order by Kay Austin, Chairman of the Board, at approximately 1:00 p.m. on Thursday, September 5, 2013, in the Sobering Center Training Room, (150 N. Chenevert), Houston, Texas 77002. Ms. Austin appointed Carolyn Lacye as Acting Secretary for the meeting. Ms. Austin called the roll. The following Directors were present:

Kay Austin; Elizabeth T. Nunnally; Arlo Weltge, MD; Timothy N. Oettmeier (ex-officio); Andy Icken (ex-officio).

Ms. Ursula Williams was also present.

The following Directors were absent:

David S. Buck, MD; Deborah Duncan; Stephen Williams (ex-officio); David Persse, MD (ex-officio).

Ms. Austin announced that a quorum of the Directors was present.

D. Ms. Austin noted that a draft of the Minutes of the Corporations meeting of August 1, 2013 had been distributed to the Board. A motion was made by Dr. Weltge, seconded Ms. Nunnally to approve the Minutes. The motion passed unanimously.

E. Ms. Austin opened the meeting to members of the public who wished to address the Board. There was no response from the persons present.

F. Ms. Austin recognized Ms. Ploch to present the monthly financial report. The May 31, 2013 report was distributed (Exhibit A). Ms. Ploch summarized the report. No action was taken.

G. Ms. Austin recognized Mr. Kincaid to present the Directors report. Mr. Kincaid summarized the Client Data and the Satisfaction Survey report (Exhibit B). No action was taken.

H. Ms. Austin recognized Dr. Weltge for discussion of the Medical Issues. A motion was made by Dr. Weltge, seconded by Ms. Nunnally to adopt the recommendations from the Sub-Committee for Board Policy. (Exhibit C). The motion passed unanimously. A motion was made by Dr. Weltge, seconded by Ms. Nunnally giving Mr. Kincaid the authority to hire a Medical Director, on a contract basis. The motion passed unanimously. Dr. Weltge made a motion, seconded by Ms. Nunnally to approve the Standard Operating Procedures (SOP) reviewed by the Medical Subcommittee; SOP may be amended, if necessary.


By consensus the Board agreed to continue discussion of the following items at the October 3, 2013 meeting: (1.) Medical Issues (2.) Organizational development: (a) Resources in the community for referral and support of clients, (b) Utilization of sobering services by other organizations, (c) Fund-raising and development.

J. The Board agreed by consensus to place an item on the October 3, 2013 to discuss plans for service expansion.

There being no further business, the meeting ADJOURNED at approximately 2:20 p.m.

HOUSTON RECOVERY CENTER LGC

By:



Carolyn Lacye
Acting Secretary