

HOUSTON RECOVERY CENTER LGC

MEETING OF BOARD OF DIRECTORS MINUTES

March 7 , 2013

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the March 7, 2013 meeting of the Board of Directors (the "Board") of the Corporation.

A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on March 4, 2013, in the same manner and location as required by law of the City of Houston, Texas (the "City").

C. The meeting was called to order by Kay Austin, Chairman of the Board, at approximately 1:10 p.m. on Thursday, March 4, 2013, in the Sobering Center, 150 North Chenevert, (2nd floor Conference Room), Houston, Texas 77002. Ms. Austin appointed Carolyn Lacye as Acting Secretary for the meeting. Ms. Austin called the roll. The following Directors were present:

Kay Austin; Arlo Weltge, MD; David S. Buck, MD; Elizabeth T. Nunnally; Deborah Duncan; David E. Persse, MD (ex-officio); Timothy N. Oettmeier (ex-officio).

Ms. Ursula Williams was also present.

The following Directors were absent:

Stephen L. Williams (ex-officio); Andy Icken (ex-officio).

Ms. Austin announced that a quorum of the Directors was present.

D. Ms. Austin noted that a draft of the Minutes of the Corporation's meeting of February 21, 2013, had been distributed to the Board. A motion was made by Dr. Weltge and seconded by Dr. Buck to approve the Minutes. The motion passed unanimously.

E. Ms. Austin opened the meeting to members of the public who wished to address the Board. There was no response from the persons present.

F. Ms. Austin called for a discussion of the ribbon cutting ceremony and public announcement for the opening of the Sobering Center. A public awareness media event was held on March 7, 2013 at 11:00am. No action was taken on this item.

G. At Austin's request Mr. Kincaid reported on matters related to the operation of the Sobering Center. Mr. Kincaid is in discussion with a broker to secure the appropriate insurance for employees. Directors may need to assist with this matter. A discussion regarding the entry screening process and whether or not medical oversight is necessary ensued. Ms. Austin asked Dr. Weltge and Dr. Buck to assist Mr. Kincaid with entry screening guidelines. Dr. Persse and Ms. Williams will research the various statutes and report to the board.

H. Ms. Austin opened the meeting for a discussion regarding the appointment of and responsibilities for the position of a treasurer for the Corporation. Per Ms. Nunnally, Ms. Kathy Ploch with Harper and Pearson Company PC will assist the board with financial management oversight services. Ms. Ploch will be invited to the next board meeting. The item was deferred to the March 21, 2013 meeting.


I. Ms. Austin recognized Ms. Williams for a discussion regarding the partial lease assignment and assumption of the lease agreement for the Sobering Center. Ms. Williams provided details of the partial lease assignment. Following Ms. Williams report the item was deferred to the March 21, 2013 meeting.

J. Ms. Austin recognized Ms. Williams for a discussion regarding insurance for the Executive Director and employees of the Sobering Center. This issue was discussed during the Executive Director's report. (Item G) Ms. Williams will communicate with Mr. John Liles, Attorney, City of Houston Legal Department regarding other insurance requirements. No action was taken and the matter was deferred to the March 21, 2013 agenda.

There being no further business, the meeting ADJOURNED at approximately 1:50 p.m.

HOUSTON RECOVERY CENTER LGC

By:



Carolyn Lacye
Acting Secretary