

**HOUSTON RECOVERY CENTER LGC**  
 Minutes for Meeting of Board of Directors  
 June 4, 2015

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the June 4, 2015 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on June 1, 2015, in the same manner and location as required by law of the City of Houston, Texas (the "City").

<b>Summarized Agenda Item</b>	<b>Discussion</b>	<b>Decision &amp; Follow-Up</b>
I. Call to order (Chair)	The meeting was called to order by Ms. Austin Chair of the Board, at approximately 1 pm on Thursday, June 4, 2015, in the Sobering Center Training Room, (150 N. Chenevert), Houston, Texas 77002.	
II. Appointment of Acting Secretary; roll call, confirm presence of quorum (Chair)	<p>Ms. Austin appointed Ms. Ashley Ochoa as Acting Secretary for the meeting. Ms. Ochoa called the roll. The following Directors were present:</p> <ul style="list-style-type: none"> <li>• Kay Austin, Chair</li> <li>• Elizabeth T. Nunnally</li> <li>• Arlo Weltge, MD</li> <li>• David Persse, MD (ex-officio)</li> <li>• Timothy N. Oettmeier (ex-officio)</li> <li>• Stephen Williams (ex-officio), joined later</li> </ul> <p>Mr. Leonard Kincaid, Executive Director, Ms. Ursula Williams, Legal Counsel to the Board were also present at the meeting.</p>	Ms. Austin announced that a quorum of the Directors was present.

	<p>The following Directors were absent:</p> <ul style="list-style-type: none"> <li>• Andy Icken (ex-officio)</li> </ul>	
III. Reading of draft Minutes	Ms. Austin noted that a draft of the Minutes of the Corporation's meeting of April 9, 2015 had been distributed to the Board. A motion was made by Dr. Weltge to adopt the April 9, 2015 Minutes and was seconded by Ms. Nunnally.	Minutes were unanimously adopted by the Board.
IV. Opportunity for Public Comment	Ms. Austin opened the meeting to members of the public who wished to address the Board. There was no comment from members of the public.	
V. Monthly Financial Report (Kathy Ploch)	Ms. Austin noted the March 2015 monthly financial report had been distributed to the Board (Exhibit A). Ms. Austin recognized Ms. Nunnally for a summary of the financial report. Ms. Nunnally reviewed the financial report and reported the incoming cash flow is all in order.	
VI. Report from Executive Director (Leonard Kincaid)	<p>Ms. Austin recognized Mr. Kincaid for the Report from the Executive Director.</p> <p>Mr. Kincaid shared the HRC's Client Analysis (Exhibit B); particularly the numbers for April 2015 being the highest number for admissions and the trend of monthly admissions where expected for the organization.</p> <p>Mr. Kincaid discussed the activities of April and May which includes celebrating two years of history; participating in a public health webinar; presenting to law enforcement and mental health professionals; innovative opportunities to program data; advocacy through co-sponsoring the Big Texas Rally for Recovery; collaboration with medical resources; learning sessions with HFD and jail</p>	

	<p>staff, attending trainings and reviewing policies for further incorporation of best practices; program evaluation resources; collaborations and partnerships in the community that support and enhance the HRC.</p>	
<p>VII. Report from Finance Committee (Betty Nunnally)</p>	<p>Ms. Austin recognized Ms. Nunnally for the report from the Finance Committee. Ms. Nunnally reported the Board’s progress with reaching out to Technical Advisory Group (TAG) members.</p> <p>The Houston Recovery Center funding is no longer a line item in the Houston Police Department’s budget as in previous years. It included in the general government fund (Transfer to Component Unit/LGC line item).</p>	
<p>VIII. Board Development</p>	<p>Ms. Austin opened the meeting for discussion of Board development. The Board received an update on the progress of expanding the membership and the approval of new members.</p>	
<p>IX. Discussion of Board Retreat</p>	<p>Ms. Austin opened the meeting for discussion of the Board retreat, which is postponed until the new Board members are appointed.</p>	
<p>X. Strategic planning and organizational development for HRC:</p> <ul style="list-style-type: none"> <li>a. Expanded entry</li> <li>b. Resources in the community</li> <li>c. Fundraising and development</li> <li>d. Referral issues</li> <li>e. Appointment and report from</li> </ul>	<p>Ms. Austin opened the meeting for discussion on strategic planning.</p> <p>Memorial Hermann has approached HRC regarding a co-location of their clinic at 150 N. Chenevert as an innovative and mutually beneficial opportunity.</p> <p>Board discussed the Texas Legislature and continuation of the 1115 Waiver with the federal government.</p> <p>The Board discussed the HRC’s operation</p>	

Committees	during the storms. Though HRC lost power during the rain, staff never stopped serving clients. It was discussed that a backup generator may be needed to keep operations at highest capacity.	Research and further discussion to assess the need for a backup generator.
XI. Discussion of agenda items for next Board meeting	The Board discussed the next meeting, which will be Thursday, August 6, 1 pm at the Houston Recovery Center.	

There being no further business, the Board adjourned approximately 2:15 pm.

By:

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Ashley Ochoa  
Acting Secretary