

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 September 28, 2017

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the September 28, 2017 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on September 21, 2017, in the same manner and location as required by law of the City of Houston, Texas (the "City").


Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 1 pm in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>The Chair recognized Ms. Tracy Beavers as Secretary and Ms. Ashley Ochoa as Recording Secretary for the meeting. Ms. Ochoa called the roll as noted below:</p> <p><i>Officio</i> Kay Austin- Present Tracy Beavers- Present Arlo Weltge, MD- Absent John M. Mills- Present Elizabeth T. Nunnally- Present Bonnie Crane Hellums- Present Scott F. Basinger, PhD- Present</p> <p><i>Ex-Officio</i> Andy Ickens- Absent David Persse, MD- Absent Stephen Williams- Absent Wendy Baimbridge- Present</p>	The Chair announced that a quorum of the Directors was present.

	Mr. Leonard Kincaid, Executive Director of Houston Recovery Center and Ms. Ursula Williams, Legal Counsel for the Board were also present at the meeting.	
III. Reading of the draft Minutes	Ms. Nunnally moved and Mr. Mills seconded approval of the July 13, 2017 draft minutes. The Board unanimously accepted. The Board unanimously accepted.	The Board unanimously approved the draft Minutes.
IV. Opportunity for Public Comment	There was no comment from members of the public.	See public sign-in sheet.
V. Report from Executive Director	Mr. Kincaid reviewed the meetings and activities of July and August 2017 (Exh. A and B respectively). The Houston Recovery Center continues the Public Intoxication Transport program; collaborated with the Temenos III Housing project; meeting with City of Houston Council Members; redesigning the website; attended the Harris County Criminal Justice Coordinating Council working on strategies to sustain jail population reduction; the next known steps for the 1115 Waiver project; ongoing conversations with Major Mike Lee to discuss detox and treatment options for Harris County; and maintained operations during the hurricane.	
VI. Report from Finance Committee (J. Mills) a. Monthly financial report and presentation of monthly financial statements b. Year-end financial report c. Recommendation of audit	Mr. Mills reviewed the financial statements for June and Year-end fiscal year 2017 (Exh. C and D respectively). Dr. Basinger moved adoption of the June and Year-end fiscal year 2017 statements. The motion was seconded by Ms. Nunnally. The Board unanimously adopted. Mr. Mills presented the Finance Committee recommendation to approve the Audit Report (Exh. E). The Board unanimously approved.	The Board unanimously accepted the financial statements. The Board unanimously approved the Audit Report.
VII. Report from Programs, Evaluations and	Dr. Basinger shared the Programs, Evaluation and Development (PED) Committees progress with foundations and showing the impact of	

<p>Development Committee (S. Basinger)</p> <p>a. Discussion regarding funding opportunities – Plan for seeking foundation funding in support of agency programs</p> <p>b. Discussion regarding grant opportunities</p>	<p>services and the Houston Recovery Center’s work on redesigning the website. In particular recognition, the Baxter Foundation has awarded funding to the Houston Recovery Center for program services.</p> <p>Dr. Basinger shared he has contacts who would be ideal candidates for Board members to grow the impact of the Board.</p>	
<p>VIII. Board Development (Ursula Williams)</p> <p>a. Report on Board member term expirations</p>	<p>Ms. Williams shared the Board terms and expirations (Exh. F). It was noted there is room for two additional members on the Board without requesting approval to expand the Board size.</p>	
<p>IX. Discussion of agenda items for next Board meeting</p>	<p>The Board discussed the next meeting which is scheduled for Thursday, November 2, 2017, 1 pm at the Houston Recovery Center.</p> <p>The Board will include on the next agenda: Filling the two vacant Board seats. The Finance Committee will bring a finance contingency plan to the meeting. The PED Committee will bring a report to the meeting.</p>	

There being no further business, the Board adjourned approximately 2 pm.

By:


Tracy Beavers, Secretary