

HOUSTON RECOVERY CENTER LGC
Minutes for Meeting of Board of Directors
October 19, 2019

The undersigned, being the duly appointed Acting Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the October 19, 2019 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.

In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 451.004, Texas Transportation Code, and a notice of the meeting, was duly filed on October 16, 2019, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarize d Agenda	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 10:29 am on Saturday, October 19, 2019, in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Board Introductions roll record, confirm presence of quorum (Chair)	<p>Ms. Austin asked everyone to introduce themselves to the group. Ms. Franco recorded those in attendance as noted below:</p> <p><i>Officio</i> Kay Austin- Present John M. Mills- Present Elizabeth T. Nunzally- Present Bonnie Crane Hellums- Absent Scott F. Basinger, PhD- Present Tom Fritsch- Absent</p> <p><i>Ex-Officio</i> Andy Iekens- Absent David Persac, MD- Absent</p>	Ms. Austin announced that a quorum of the Directors was present.

	<p>Stephen Williams- Absent Wendy Rainbridge- Absent Mr. Leonard Kincaid, Executive Director, Marina Francu, Executive Assistant and Ms. Ursula Williams, Legal Counsel to the Board were also present at the meeting.</p>	
III. Opportunity for Public Comment	No members of the public made comment at this time. Technical Advisory Group members and facilitators made comment during the Retreat.	See public sign-in sheet.
IV. Welcome V. Discuss & recalibrate our understanding of the role, responsibilities and expectations of board members VI. Overview of Strategic Plan VII. Overview of Service Model and Gaps VIII. Discuss, finalize and approve HRC's new strategic plan IX. Next Steps	<p>Ms. Austin turned the time over to our stand in facilitator Mr. Scott Basinger in Mr. Tom Fritch's absence. Mr. Basinger led the Board through the Retreat purpose, objectives, discussion and future work sessions. Mr. Basinger discussed the fact that HRC's lease is up in three years and asked if we needed to discuss expansion. He stated that we need to develop sustainable funding. Mr. Basinger also stated that we need to discuss next steps. Next Mr. Basinger turned it over to Mr. Leonard Kincaid for a discussion about Houston Recovery Centers Organizational Chart order and HRC's accomplishments to date. Mr. Kincaid also discussed the staff's vision on what the future of HRC should include. Leonard then discussed the last strategic plan overview. (Exh. A) Mr. Kincaid then turned the time over to Mr. Scott Basinger who introduced Ms. Lauren Anderson. Ms. Anderson is one of HRC's Ambassadors. She introduced herself to the Board of Directors and discussed her interest in what The Houston Recovery Center does. After her introduction, Ms. Anderson excused herself and left the Board meeting. Mr. Basinger then asked the Board to discuss if they should nominate Ms. Anderson at the next Board meeting.</p>	
X. Discussion of agenda items for next Board meeting	<p>Ms. Anderson's possible nomination. Discuss Case Study and SWOT analysis. Discuss funding options. Discuss another HRC program at next meeting.</p>	

There being no further business, the Board adjourned approximately 1:31 pm.

By:



Elizabeth Nunnally
Board Secretary