

HOUSTON RECOVERY CENTER LGC
Minutes for Meeting of Board of Directors
March 8, 2018

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the March 8, 2018, meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on March 5, 2018, in the same manner and location as required by law of The City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 1 pm in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>The Chair recognized Ms. Tracy Beavers was absent as Secretary and therefore Marina Franco would be Recording Secretary for the meeting. The roll as noted below:</p> <p><i>Officio</i> Kay Austin- Present Tracy Beavers- Absent Arlo Wellge, MD- Absent John M. Mills- Present Elizabeth T. Nunnally- Present Bonnie Crane Hellums- Present Scott F. Basinger, PhD- Present</p> <p><i>Ex-Officio</i> Andy Ickens- Absent David Perse, MD- Absent Stephen Williams- Absent Wendy Bainbridge- Present</p>	The Chair announced that a quorum of the Directors was present.

<p>III. Reading of the draft Minutes</p>	<p>Mr. Leonard Kincaid, Executive Director of Houston Recovery Center and Ms. Ursula Williams, Legal Counsel for the Board were also present at the meeting.</p> <p>The Chair Kay Austin moved to approve minutes then Elizabeth Nunnally approved and John Mills seconded approval of the February, 2018 draft minutes.</p>	<p>The Board unanimously approved the draft Minutes.</p>
<p>IV. Opportunity for Public Comment</p>	<p>There was no comment from members of the public.</p>	<p>See public sign-in sheet.</p>
<p>V. Report from Programs, Evaluations and Development Committee (Scott Basinger)</p>	<p>Mr. Kincaid asked everyone to look at the handout that has statistics on our programs. He discussed the purpose for HRC opening in April 2013. He went over the total encounters and the Police officer hours saved. He discussed the declination of Jail admissions. As Mr. Kincaid went over the highlights of the benefits of programs, time and money that has been saved, and how happy he is with results. Chair Kay Austin asked openly "do you think we were a success"? Everyone agreed that HRC has been very successful. Ms. Elizabeth Nunnally then addressed the group and posed the question of why we thought we have been so successful. Asst. Chief Wendy Baimbridge commented that the recent changes in law have affected the homeless population. She also stated that our programs are changing lives and saving tax payer money. Mr. Scott Basinger then commented that we have directly impacted arrests. He stated that there used to be 2 PI arrests an hour and now it was down to 2 a day. Asst. Chief Wendy Baimbridge stated that we are definitely saving money and helping people with our holistic approach and better programs. Chair Kay Austin asked Asst. Chief Wendy Baimbridge if she believed that we had an impact of officers not wasting time on our population therefore focused more on serious crime. Asst. Chief Wendy Baimbridge</p>	

responded by saying that she did not know how to measure if we had a direct impact but she definitely agreed that HRC was beneficial to HPD. Mr. Kincaid stated that our 18 month Recovery Program had received such great reviews by other agencies. He shared that our program was so unique and successful that we have received calls from people with private insurance trying to sign up. He said that people were even willing to pay to start our program. Mr. Kincaid brought up the fact that we needed to find a way to track people that cycle through our services as repeat "customers". He stated that it may take time for our Outreach team to get to know people on the streets better by building relationships and building trust. He said this would be effective in finding out who is cycling through which programs repeatedly. Chair Kay Austin asked if the group thought that it would be a good idea to have collaboration with EMS. Mr. Kincaid responded that Karen Dupont was retiring soon and she was great at understanding all sides of this process. Everyone agreed that there will be a void once she is gone.

VI. Report from
Executive Director

Mr. Kincaid reviewed the meetings and activities of January 2018 and February 2018. Mr. Kincaid met with the Downtown and Midtown Management Districts who have agreed to increase our PIT budget allowing us to extend services from 5 to 7 days a week. He also mentioned that we had submitted a formal budget and plan to The City regarding the Outdoor Shelter. Chair Kay Austin asked Mr. Kincaid if Metro was still offering their space. Mr. Kincaid said he was unaware if the space is still being offered or not. Ms. Elizabeth Nunnally asked the group if the pending lawsuit would affect us in getting a space or moving forward with the project. Chair Kay Austin asked Asst. Chief Wendy Baimbridge if she had heard anything about the location of shelter changing. Asst. Chief Wendy Baimbridge replied that she could not comment because it was confidential but she could comment on the fact that the project was moving along.

Mr. Kincaid let everyone know that there is a program in development that Dr. Buck is working on to identify our "super users". He stated that the system can be used to identify clients with overlapping services and program costs.

Mr. Kincaid then spoke about Baylor reaching out to ask about collaborating on a second SAMHSA grant targeting homeless individuals using Harris Health Homeless Program. He stated that we should know more about this project in August.

Mr. Kincaid mentioned that Elena Marks and Ann Steiner had come and toured our facility to look at our model.

Mr. Kincaid stated that he had met with Ed of the Beacon to discuss service collaboration.

Mr. Kincaid spoke about the trip to Austin with the HOT Team. He spoke about the tiny

	<p>houses and RV community that was very unique. Chair Kay Austin asked what his impression was based on what he saw. Mr. Kincaid stated that although it was nice to see a wholesome place and effort, our population is different.</p> <p>Mr. Kincaid discussed the UT Health Pilot Project HEROES. He said it was a pilot project to help create an opioid care system. He said there is a crisis and it is desperately needed.</p>	
<p>VII. Report from Finance Committee (J. Mills)</p>	<p>Mr. John Mills discussed the Operational Budget for 2018-2019. John stated that we are offsetting costs by referring to other agencies as needed. Mr. John Mills then asked for a motion to approve. Everyone approved motion to accept budget.</p>	<p>The Board unanimously approved the Budget.</p>
<p>VIII. Financial report and presentation of monthly financial statements Report from Programs, Evaluations and Development Committee (Scott Basinger)</p>	<p>Mr. John Mills opened discussion about December 2017 and January 2018 Financials that had been reviewed and approved by the finance committee at their meeting. Mr. John Mills stated that there is an outstanding Invoice for \$799,000 from The City that is owed to HRC. We should receive payment in March and then the books can be adjusted. The Board unanimously accepted the Financials for December 2017 and January 2018 in accordance with the Finance Committees recommendation.</p> <p>Chair Kay Austin opened discussion with Mr. Scott Basinger about the status of the Development Committee and their efforts. Mr. Scott Basinger stated that we sent 30-40 requests for funding. He stated that at the meeting with Mr. Tom Brown of The Hammill Foundation he was made aware that there is</p>	<p>The Board unanimously accepted the Financials for December 2017 and January 2018 in accordance with the Finance Committees recommendation.</p>

funding and that we may get a chance to submit an application. Mr. Scott Basinger said that Milby Dunn is working on an Ambassador Program that meets in May to bring awareness. He also stated that we have sent out 228 letters for funding and 14 foundations have agreed to let us submit applications. He stated that \$700,000 is in the pipeline as far as donations. SAMHSA is a very likely source for us.

Mr. Scott Basinger stated that we are close to publishing a report about the Jail Diversion Programs. He also spoke about one super user in particular that has cost \$1,000,000.00 this year in care.

Asst. Chief Wendy Baimbridge asked for the cost of care based on our Handout. Mr. Kincaid responded that Dr. Arlo put the Client Analysis Report together. He also stated that UT is trying to help us come up with a scientific way to calculate these costs and fees. Asst. Chief Wendy Baimbridge stated the importance of having an exact cost per person.

Chair Kay Austin addressed the Board to ask if anyone knew about the Shelter admissions process regarding children that age out of Foster Care. Mr. Kincaid said that we still have work to do. Judge Bonnie Hellums stated that she will be on the Governor's Council for CPS. She will bring up the importance to the council. Chair Kay Austin expressed the importance of CPS doing more to encourage these young adults to stay in care. Judge Bonnie Hellums stated that TBIR Program that Dr. Purvis had started was a great program. Asst. Chief Wendy Baimbridge shared her sister's personal experience with adopted children and the obstacles they face. Mr. Scott Basinger asked if it was possible to obtain records from the Jail regarding 16-25 year olds

and whether or not they come from broken homes. Asst. Chief Wendy Bainbridge stated that the Jail does not ask that as part of their intake. Ms. Elizabeth Nunnally stated that the Star of Hope would have that information.

IX. Report and discussion of City of Houston request for Houston Recovery Center to manage operation of a homeless shelter (Leonard Kincaid, Tom Davis)

Mr. Kincaid stated that we have turned all information that was requested of us to The City. We are now waiting to hear back from them.

X. Board Development (Kay Austin) Updates— Confirmation New Board Members

Chair Kay Austin stated that we have new Board Members that will need required training for open records and open meetings. Chair Kay Austin then asked Legal Counsel Ursula Williams if she could get them scheduled. Ms. Ursula Williams agreed that she would.

XI. Discussion of agenda items for next Board meeting

Chair Kay Austin addressed board to ask if anyone had any topics for next Board Meeting April 12, 2018 at 1:00 pm at the Recovery Center. Topics for next meeting will be our Budget and ED reports, and status of Outdoor Shelter.

There being no further business, the Board adjourned approximately 7:35 pm.

By:

Marina Franco 4/12/18
Marina Franco, Acting Secretary