

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 August 9, 2018

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the August 9, 2018 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on August 6, 2018, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 1:04 pm in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>The Chair called for everyone to announce attendance so that Ms. Franco could confirm the roll as noted below:</p> <p><i>Officio</i> Kay Austin- Present Tracy Beavers- Present Arla Weltge, MD- Absent John M. Mills- Present Elizabeth T. Nunnally- Absent Bonnie Crane Hellums- Present Scott F. Basinger, PhD- Present Tom Fritsch- Present Susan Little- Present</p> <p><i>Ex-Officio</i> Andy Ickens- Absent David Perse, MD- Absent Stephen Williams- Absent</p>	The Chair announced that a quorum of the Directors was present.

	<p>Wendy Bairnbridge- Absent Captain William Staney-Absent Mr. Leonard Kincaid, Executive Director of Houston Recovery Center and Marina Franco the Administrative Assistant (Acting Secretary) as well as Guest Henry Yu were also present at the meeting. Ms. Ursula Williams Legal Counsel for the Board was Absent.</p>	
<p>III. Reading of the draft Minutes</p>	<p>Mr. John Mills moved to approve minutes, Mr. Tom Fritsch seconded the approval of the June 7, 2018 draft Minutes. The Board unanimously accepted.</p>	<p>The Board unanimously Approved the draft minutes.</p>
<p>IV. Opportunity for Public Comment</p>	<p>There was no comment from members of the public.</p>	<p>See public sign-in sheet.</p>
<p>V. Report from Executive Director</p> <p>a. June's Report (Exh. A)</p>	<p>Leonard Kincaid stated that had a visit from and toured with Rep from Memorial Hermann to discuss collaboration. He said that they are in the early stages of conversation. We are appealing to them because of the population we serve and the fact that we are 24-hour facility. Mr. Kincaid also had a visit from and toured with Representatives from Texas Health and Human Services Commission. They encourage us to develop services targeting Opioid dependent individuals and seek HHS funding. He also met with Reps from Bank of Texas to discuss moving to their payroll service. Mr. Kincaid has also had ongoing meetings with area organizations that have street outreach staff with a goal of improving collaborations and coordination between field staff. He also met with Harris Center Representatives to discuss how HRC might</p>	<p>Ms. Tracy Beavers joined the meeting at 1:18 pm</p>

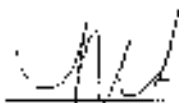
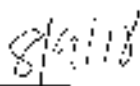
b. July's Report
(Exh. B)

collaborate with The Harris Center on the Mental Health Diversion Center. Mr. Kincaid has had ongoing support and information sharing with the Director and staff of The Austin Sobering Center Grand Opening scheduled for August 22. He was also a guest speaker for UH-GCSW class with a focus on Contemporary Issues in Mental Health. Leonard met with HRC Ambassadors for a programs and service update and review. He also stated that the Development Committee continues to meet weekly to work on fundraising strategies. One priority is getting newer vans. Ours are 1995, 2000, and 2001. Mr. Kincaid held a conference call with program committee to discuss ideas for a program targeting opioid users. He also met with Reps from Mid-town and Downtown Development Districts for PFI project review and updates. Leonard also met with Rep from Harris County specialty courts, OMD, and Santa Maria to discuss service collaboration. Mr. Kincaid met with Rep from Texas Southern University to discuss employment resources. Leonard toured and met with a Rep from Lacombe, LA. They are exploring the idea of opening a Sobering Center. He also attended the monthly meeting of the Harris County Criminal Justice Coordination Council. They provided updates to the new jail scheduled to open in September. Mr. Kincaid attended an in-service for staff provided by Dr. Kowalechuk on drug trends and treatment options. Leonard attended Metro's Training Advisory Board Meeting. He also attended the 2018 Houston Opioid Summit at the Council on Recovery. Leonard met with Kay and Andy to discuss parking and space challenges. Mr. Kincaid attended screening of Do No Harm: The Opioid Epidemic, a must see if you are interested in understanding the history and prevalence of opioid dependence.

<p>VI. Report from Finance Committee John Mills</p>	<p>Mr. Mills reviewed the financial statements for May and June 2018 (Exh. C & D) respectively. The Finance Committee recommended approval of the May and June 2018 financial statements. The Board unanimously accepted.</p>	<p>The Board unanimously accepted the financial statements.</p>
<p>VII. Board Development</p>	<p>The Board discussed the fact that we are outgrowing our location and parking lot. This has been an issue every time we have meetings and the conference room is not always available as HPD controls that schedule. We need to discuss possible solutions, collaborations, or satellite locations to alleviate some of our issues. The Board discussed meeting to come up with a strategy for collaboration with The Riverside Hospital Project down the line and possible donations from Houston Endowment.</p>	
<p>VIII. Discussion of Agenda items for next Board meeting</p>	<p>We will discuss the Audit and as it needs to be approved by Board before submission. We will also discuss term renewals and necessary steps to renew. (Marina will send bylaws to all Board member's) We will get an update on HHS, and discuss future Board member candidates. The Board will also discuss the HRC flowchart that details a client's step by step process at The Houston Recovery Center.</p>	

There being no further business, the Board adjourned approximately 2:03 pm.

By:

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Marina Franco, Acting Secretary