

HOUSTON RECOVERY CENTER LGC
Minutes for Meeting of Board of Directors
September 27, 2018

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the September 27, 2018 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on September 24, 2018, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 2:05 pm in the Houston Recovery Center training room, (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>The Chair called for everyone to announce attendance. The roll is noted below:</p> <p><i>Officio</i></p> <p>Kay Austin- Present Tracy Beavers- Absent Arlo Weltge, MD Absent John M. Mills- Present Elizabeth T. Nunnally- Present Bonnie Crane Hellums- Present Scott F. Basinger, PhD Present Tom Fritsch- Present Susan Little- Present</p> <p><i>Ex-Officio</i></p> <p>Andy Ickens- Absent David Persse, MD- Absent Stephen Williams- Absent Wendy Balmbridge- Present</p>	The Chair announced that a quorum of the Directors was present.

	<p>Mr. Leonard Kincaid, Executive Director of Houston Recovery Center and Marina Franco the Executive Assistant /Acting Secretary were present at the meeting. Ms. Ursula Williams Legal Counsel for the Board was present.</p>	
<p>III. Reading of the draft Minutes</p>	<p>Chair Kay Austin moved to approve minutes, for the August 9, 2018 meeting. The Board unanimously accepted.</p>	<p>The Board unanimously Approved the draft minutes.</p>
<p>IV. Opportunity for Public Comment</p>	<p>There was no comment from members of the public.</p>	<p>See public sign-in sheet.</p>
<p>V. Report from Executive Director a. August 2018</p>	<p>Leonard stated that we are working on developing a public awareness campaign to help us better educate the community on the work of the Houston Recovery Center. We will use the following tools, HRC website, Newsletter, Media including Print, TV, and Social and an Educational Video. Our plan is to run the campaign throughout 2019. He met with Tom Mitchell, the Program Director for the New Jail Diversion Center for individuals with Mental Health for a project update. He also stated that he will continue to meet with Dr. Buck regarding his data analysis program. Leonard said the HRC will continue to work with the Network of Behavioral Health Provider's Coalition on their Care Coordination planning initiative. He was a Presenter and Attended Community Drug Awareness Day Conference. This is an annual conference sponsored by the city and DHA with focus on current Drug Trends. He also had a Kick off meeting with Auditors to start our Annual HRC Audit. Mr. Kincaid met with Congressman Al Green's office and Pamela Davis with Nonprofits Insurance Alliance, our liability insurance carrier. Leonard greeted Mary Covington and Melissa Fitzgerald, Director, Advancing Justice Initiatives.</p>	<p>Exhibit A</p>

National Association of Drug Court Professionals from Washington, D.C. He met with Maria Montes, Mayors Director of Boards and Commissions to brief her on IIRC programs services, and Board Members re-appointment. Mr. Kincaid met with National Association of Social Workers/Texas Chapter in Austin. Requested assistance with getting connected to local Social Workers that are in key hospitals. He attended Austin Sobering Center Grand Opening. Leonard also attended the Texas Targer Opioid Response strategy meeting in Austin. The meeting provided a briefing on current and proposed programs and related funding. He had a phone conference with Jennifer Avegno M.D. and Chad J. Brown Chief of Staff to the Chief Administrative Officer City of New Orleans regarding starting and operating a Sobering Center. Leonard had a collaboration Meeting with DA staff, ODM and Santa Maria Treatment facility to discuss ideas for support.

b. Grant Updates


He also provided an update on Grants that were in the works: TCE/HIV Grant Application- Funded for 5 years starting 9/30/18, UT Health Project HEROES (a pilot project to create a Houston opioid system of care)- SAMHSA-considering expanding, Harris County Community Supervision and Correction Dept. (pilot project to pair two Recovery Support Specialists with two probation office staff- Harris County- considering expanding, Temenos III- is being constructed to provide the most vulnerable of our homeless community a permanent housing setting HUD CoC *funding*- Pending, Baylor Homeless Initiative- Funding denied, Baylor Screening, Brief Intervention, and Referral to Treatment-Funding denied.

c. Recommendations of new Tag Members	<p>Patrick Tynan, Forensic Analyst-seized drugs, Houston Forensic Center</p> <p>Katherine N. Harris, PhD, Alfred C. Glassel, Fellow in Drug Policy, Baker Institute, Rice University</p>	
VI. Three year Goals	<p>Mr. Kincaid reviewed the hand out about our 3 year Goals as an Organization. Goal 1 – Increase Utilization of Sobering Center by 100% Three intermediate steps, become a diversion site for the new Harris County Jail Central Processing Center, Increase diversion from targeted ER and EMS, Continue current outreach services, PIT, and street outreach. Goal 2 -- Open a medical clinic and outpatient treatment program at the Sobering Center location. Services to include basic primary care, detox, MAT, Hep C and HIV screening/referral services and evidence based outpatient treatment. Three intermediate steps, Partner with current primary care providers, get licensed as a Detox and Outpatient Treatment Provider, become an approved provider for area MCO's and get a Detox and outpatient Treatment Contract with HHSC Goal 3 – Increase Public Awareness and financial support -Develop an education video to be used for informing the community including funders about what we do, Continue developing strategic alliances with individuals and organizations, Increase utilization of all media including print, tv, radio and social.</p>	
VII. Year-end financial report- Recommendation of audit	<p>Mr. Mills reviewed the summary draft of the Year-end audit fiscal year 2018 (Exh. B respectively). Dr. Basinger moved adoption of the Year-end fiscal year 2018 Audit. The motion was seconded by Judge Bonnie Hellums. The Board unanimously adopted.</p>	<p>The Board unanimously approved the Audit Report.</p>

VIII. Report from Programs, Evaluations and Development Committee (S. Basinger)	Dr. Basinger stated that he attended the Ambassadors party and that it went well. He stated that UI is almost done with the program review and the next step would be publication. Scott said that along with the newest SAMSHA Grant we also have several donations that have come in.	
IX. Board Development Report on Board member term expirations	Mr. Kincaid stated that he met with Maria Montes, Mayors Director of Boards and Commissions to brief her on IIRC programs services, and Board Members re-appointment.	
X. Discussion of agenda items for next Board meeting	The Board discussed the next meeting schedule and Dr. Bassinger moved to schedule Board Meetings Quarterly beginning January 2019. Chair Kay Austin seconded the motion and the Board approved. The Board agreed to skip October and Decembers meeting for this year as well. They agreed to meet in November to go over Financials for July, August, and September 2018.	The Board unanimously approved to meet Quarterly.

There being no further business, the Board adjourned approximately 3:06 pm.

By:



Marina Franco, Acting Secretary