

HOUSTON RECOVERY CENTER LLC
 Minutes for Meeting of Board of Directors
 January 9, 2020

The undersigned, being the duly appointed Secretary of Houston Recovery Center LLC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the January 9, 2020 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on January 6, 2020, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Kay Austin at approximately 1:08 pm in the Houston Recovery Center training room. (150 N. Chenevert), Houston, Texas 77002.	
II. Roll call, confirm presence of quorum (Chair)	<p>Ms. Austin appointed Ms. Marina Franco to call the roll. The following Directors were present:</p> <p><i>Officio</i> Kay Austin- Present John M. Mills- Present Elizabeth T. Nunnally- Present Bonnie Crane Hellams- Present Scott E. Basinger, PhD- Present Tom Fritsch- Absent</p> <p><i>Ex-Officio</i> Andy Ickens- Absent David Perse, MD- Absent Stephen Williams- Absent Wendy Bairdbridge- Absent Bryan Bennett- Absent Ms. Ursula Williams -Legal Counsel for the Board was present. Mr. Leonard Kincaid - Executive Director, Houston Recovery Center was present.</p>	Ms. Austin announced that a quorum of the Directors was present.

		Marius Franco - Executive Assistant Houston Recovery Center was present.	
III.	Reading of the draft Minutes	Mr. Mills moved to approve minutes. Dr. Basinger seconded the approval of the November 14, 2019 draft Minutes. The Board unanimously accepted.	The Board unanimously Approved the draft minutes.
IV.	Opportunity for Public Comment	There was no comment from members of the public.	See public sign-in sheet.
V.	Reports from Executive Director Exh. A & B	Ms. Austin recognized Mr. Kincaid for the report from the Executive Director. Mr. Kincaid highlighted the activities of November and December 2019 (Exhibit A and B respectively) In November, Mr. Kincaid attended a meeting with Representatives from Center for Recovery and Wellness to start the planning process for the National Recovery Rally 2020, scheduled for September 19, 2020. This conference will attract individuals in recovery from across the state and the country. The City of Houston and the State Health and Human Services Commission is supporting this event, including a number of National organizations like Faces and Voices. Leonard met with Representative from ABT Associates to discuss Houston Recovery Center's role in responding to homeless encampments. This is a National organization that is looking at the cost of Homelessness in big cities across the Country. They requested cost data related to transportation of individuals from encampments, staffing, and any other encampment-related costs for the Center. Hosted a Zoom Presentation for the Opioid Response Network. Opioid Response Network is The State Targeted Response Technical Assistance Consortium (STR-TA), a grant funded by the Substance Abuse and Mental Health Services Administration (SAMHSA).	

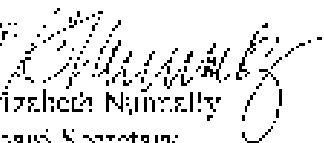
	<p>was created to provide education and training at a local level to provide evidence-based practices in the prevention, treatment and recovery of opioid use disorders. Mr. Kincaid held an update meeting with Representatives from the Midtown and Downtown Business District. Provided the representatives with a progress report on the PTT project. Leonard met with a group of City and County leaders to start a conversation on addressing homeless and street person population in our community, especially individuals with behavioral health and addiction challenges. The meeting was hosted by the Downtown Business Development District. The goal of the meeting was to discuss the issues around housing this population and explore potential solutions. Leonard stated that Houston Recovery Center completed a grant application for funding from the Texas Health and Human Services Commission to provide Recovery Support Services. The funds would support the work of our PIR. Mr. Kincaid held a presentation for Attorneys of CLE on role of recovery coaches and how they are used by HRC. This presentation took place in one of the Harris County Court rooms. Attendees were individuals that staffed the diversion courts. Leonard attended a meeting to discuss the Riverside Project. The property is now owned by Harris County. The meeting was chaired by Commissioner Ellis. The agenda called for ideas on what to do with this property. Stephen Williams and made the case for bringing back the addiction treatment services that had been provided by Riverside. I am not sure the idea was supported.</p>	
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Attended quarterly Ambassadors meeting. Mr. Kincaid attended a zoom meeting with Representative from UC San Francisco to discuss behavior management strategies. Starting a second Sobering Center in that City. Leonard had a phone conference with Grace Dille a professor at The University of Maryland and Senior News Editor at Capital News Service regarding Sobering Centers. In December; Mr. Kincaid met with Representative from, Alkermes the manufacturer of Vivitrol which is used in treating opioid and alcohol dependence. We met to discuss a possible collaboration on the FRONTline project. Leonard met with Pastor Kerry from Faith Lutheran Church and Annette Edens. Annette, is one of HRC's Ambassadors. She arranged the meeting for Pastor Kerry who is interested in starting a program for substance abusers in his church. Leonard had a phone conference with Ryan Smith of the Brown Foundation. Ryan provides us feedback on our application, that they did not fund. His key comments were lack of 100% Board contribution during the year being reviewed and their lack of understanding of LGC's. However, they feel our service is above average and he is hopeful about us being funded in the future. Also our Director of Development was able to visit with him further while attending the event at the Hope and Healing Center. Mr. Kincaid attended 2nd meeting on the Homelessness and Street Population. This meeting is hosted and chaired by the Downtown Development District and attended by representatives from the City including HPD, the County including the Sheriff's Office, Coalition for the Homeless,

	<p>Search Homeless, the Harris Center and others. I have been asked to provide information on the steps involved in moving a homeless person with SUD from the streets into housing. Mr. Kincaid hosted a site visit with the Andrews Foundation. Judy Andrews met with us after a tour of the Sobering Center and shared how impressed she was with our work. We received a \$2000 donation following her visit. Leonard attended Houston Health Funders Collaborative presentation at Hope and Healing Center. Attendees received a presentation on Behavioral Health Services in Harris County, a recent study funded largely by The Cullen Trust. Mr. Kincaid met with Representative from Bank of Texas. This meeting focused on completing the interview for setting up an investment account and a second checking account set marked for deposits of donations coming in electronically. Leonard attended training hosted by Project Reach on HIV LGBTQ and Ethics workshop. This training completed the hours needed for my LPC license renewal.</p>	
<p>VI. Report from the Finance Committee John Mills Exh. C and D</p>	<p>Ms. Austin turned the discussion over to Mr. John Mills for review of the October and November 2019 Financials. (Exhibit C and D respectively) Dr. Basinger moved to approve all Financials and Judge Hellums seconded. The Board unanimously accepted the financial statements.</p>	<p>The Board unanimously accepted the financial statements.</p>

<p>VII. Report from Programs, Evaluations and Development Committee Exh. F</p>	<p>Dr. Basinger reviewed the Programs, Evaluations and Development Committee report. He recognized the Board for their annual contributions. He reviewed the grant status on what has been received thus far, what is still pending, some upcoming visits and new outreach opportunities that IIRC's Development Director is working on. Dr. Basinger recognized Illisa Dreghorn for the great job she has done at the Houston Recovery Center.</p>	
<p>VIII. Report from the Compensation Committee</p>	<p>The Compensation Committee did not present a report but agreed to schedule an Executive Session in February.</p>	
<p>IX. Strategic Planning Update</p>	<p>Mr. Tom Fritsch was absent- no update reported.</p>	
<p>X. Board Vacancies</p>	<p>Ms. Austin turned it over to Ms. Nunnally to discuss Mr. Warren Holliman, who visited at the last Board meeting. She stated that he was interested in joining the Board and could fill a Star of Hope seat. Ms. Nunnally also had another interested person to fill the other Star of Hope vacancy. She handed out a copy of Mr. Randall's resume. Ms. Nunnally moved to approve Mr. Holliman's request to join the Board. All approved.</p>	<p>The Board unanimously approved the vote for Mr. Holliman to join the Board.</p>
<p>XI. Discussion of agenda items for next Board meeting</p>	<p>Ms. Austin agreed to discuss the 2020-2021 Fiscal Budget and have an Executive Session to discuss the Executive Director's annual evaluation.</p>	

There being no further business, the Board adjourned approximately 2:05 pm
 Note: Executive Session canceled.

By: 
 Elizabeth Nunnally
 Board Secretary