

HOUSTON RECOVERY CENTER LGC
 Minutes for Meeting of Board of Directors
 Via Zoom at link below:

<https://us02web.zoom.us/j/86082355104?pwd=cTJ4SGVNOEN1eHV1ckdtTzBBOEVnQT09>

July 2, 2020

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the July 2, 2020 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on June 29, 2020, in the same manner and location as required by law of the City of Houston, Texas (the "City").

Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Chair)	The meeting was called to order by Chair Ms. Kay Austin at approximately 1:03 pm on the virtual meeting via zoom.	
II. Roll call, confirm presence of quorum (Chair)	<p>Ms. Austin recognized Ms. Marina Franco as Recording Secretary for the meeting. Ms. Franco called the roll as noted below:</p> <p><i>Officio</i> Kay Austin- Present John M. Mills- Present Elizabeth T. Nunnally- Present Judge Bonnie Crane Hellums- Absent Scott F. Basinger, PhD- Present Tom Fritsch- Present Randall Houston-Present Warren Holleman- Present Attorney Burnell Jones-Present</p> <p><i>Ex-Officio</i> Andy Ickens- Absent David Persse, MD- Absent Stephen Williams- Absent Wendy Baimbridge- Present</p>	Ms. Austin announced a quorum of the Directors was present.

	Mr. Leonard Kincaid, Executive Director of Houston Recovery Center, and Marina Franco - Executive Assistant Houston Recovery Center were also present at the meeting.	
III. Reading of the draft Minutes	Mr. John Mills moved to approve minutes, Mr. Tom Fritsch seconded the approval of the April 30, 2020 and the June 4, 2020 draft Minutes. The Board unanimously accepted.	The Board unanimously approved the draft minutes.
IV. Opportunity for Public Comment	There was no comment from members of the public.	See public sign-in sheet.
V. Reports from Executive Director for June 2020 Exh. A	Ms. Austin recognized Mr. Kincaid for the report from the Executive Director. Mr. Kincaid highlighted the activities of June 2020 (Exhibit A) Mr. Kincaid met with Sober Living America Transitional Housing. This group is out of Atlanta, Georgia. They operate sober houses with a focus on getting their residents employed. HRC staff toured their facility. We will follow up with them in a few months to check on their performance. He attended Ambassadors Circle zoom meeting. We had good attendance and good participation. We discussed plans for the balance of the year which has changed due to the virus. The plan is still being developed. Leonard attended CCPT planning team zoom meeting. We had good attendance and great participation. One big idea that came from this meeting was a recommendation that we develop a plan for a Comprehensive Service System for people with Substance Use Disorder. A draft that includes feedback from a host of stakeholders has been completed. It's available for review if anyone is interested. It is still in draft and we are still getting feedback. Mr. Kincaid had a monthly conference call with the GPO to discuss Project Reach. Our goals achieved continue to exceed the national average. The project officers had lots of questions on how we achieved these outcomes and was very complimentary of	Exh. A

	<p>our accomplishments. He was invited by the Mayor's office to be part of a roundtable discussion with US Senator John Cornyn and Senator Ted Cruz on police reform. He commented that police officers too often get stuck with having to address behavioral health issues like Substance Misuse and Mental Health, that the city and Harris County have implemented some very innovative programs targeting this population in the criminal justice system. He added that, however we do not have sufficient funding going to community-based providers to assist these individuals, that these services need funding. Leonard toured Representatives from H.O.P.E Haven. This organization's mission is to help the homeless find a pathway off the streets in the I-45 and FM-1960 area. Representatives from this group contacted us three years ago to get an understanding of our service model and to explore collaborations potentials. They are interested in becoming one of our referral partners. Kay and I attended a zoom meeting with Elliot Gershenson Consulting. This consultant is being considered for conducting our strategic planning process. Kay and I was impressed with his approach. One point that stood out was his recommendation that Kay and I receiving coaching before we make a selection on the consultant for the strategic planning process. This coaching would focus on making sure we are asking the right question for getting clear on where we want be in the next three years. Mr. Kincaid attended the National Sobering Collaborative zoom meeting. This call had good attendance and good participation with about 20 other sobering centers from around the country. The purpose of the call was to see how other Sobering Centers were doing and hear how they were being impacted by Covid-19.</p>	
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	<p>He attended a zoom meeting to discuss Homeless and Street Persons discussion # 10. This meeting is hosted and chaired by the Downtown Development District and attended by representatives from the City including HPD, the County including the Sheriff's Office, Coalition for the Homeless, Search Homeless, the Harris Center and others. He has been asked to provide information on the steps involved in moving a homeless person with SUD from the streets into housing. Leonard attended a zoom meeting hosted by Unity Recovery for a demonstration on a platform loaded with resources for those in recovery. We have been looking for advance trainings for our peer specialists for a while. We are planning a follow up call to see if they can meet our needs.</p>	
<p>VI. Report from the Finance Committee April 2020 Financials</p>	<p>Ms. Austin turned the discussion over to Mr. John Mills for review of the April 2020 Financials. (Exhibit B). He went over the total assets, total liabilities, net assets, total revenues, net losses, total losses and total expenditures for the month of April. Mr. Mills entertained a motion to approve April Financials. Dr. Basinger moved to approve Financials and Mr. Houston seconded. The Board unanimously approved April 2020 financial statement.</p>	<p>Exh. B The Board unanimously approved April financial statement.</p>
<p>VII. Report from Programs, Evaluations and Development Committee</p>	<p>Dr. Basinger reviewed the Programs, Evaluations and Development Committee report. (Exh. C) He recognized the Board for 100% participation. He highlighted the Foundations that our Development Director Elisa Dreghorn is working on. Dr. Basinger discussed the Publication we have out currently and stated that there are 2 in discussion at the moment. He appealed to the Board to make any referrals of any granting agencies that they feel could help support our street population. Dr. Basinger then asked Mr. Kincaid if he had future plans for HRC given</p>	<p>Exh. C</p>

	businesses closing down recently and HRC's need for space. Mr. Kincaid stated that we have already met with the realtor that negotiated the space at McGowen and is contact with them to get information on our options. He stated that this is something that could be discussed at the Strategic Planning retreat. Dr. Basinger stated that there are two Foundations that typically make donations to organizations for this purpose.	
VIII. Report from the Compensation Committee	Ms. Austin turned the discussion over to Mr. John Mills for a report from the Compensation Committee. Mr. Mills stated that staff has completed the annual reviews. He stated that in a few weeks they will compute and complete distributions according to policy.	
IX. Board Development	Ms. Austin turned the discussion to Ms. Betty Nunnally to discuss the purpose, power and guidelines for the Executive Committee. Ms. Nunnally stated that they did not have a chance to meet and would discuss this at the next Board meeting. Ms. Austin then gave an update on the facilitators that will serve as consultants for the next Strategic planning session. She stated that they are still meeting with a few consultants and will report more at the next Board meeting. Ms. Austin then addressed the Board and asked if any of the members wanted to join any of the committees that we have currently. Attorney Jones volunteers for the Program Evaluations and Development Committee. Mr. Randy Houston volunteered to join the Finance Committee. Mr. Tom Fritsch signed up for the Compensation Committee. Mr. Warren Holliman signed up for the Program Evaluations and Development Committee.	
X. Discussion of agenda items for next Board Meeting	Board retreat planning and facilitator. Executive Committee guidelines.	

There being no further business, the Board adjourned at approximately 1:50 pm.

By:

Board Secretary