

**HOUSTON RECOVERY  
CENTER LGC**

Minutes for Meeting of Board of  
Directors March 4, 2021 @ 1pm

Via Zoom at link below:

<https://us02web.zoom.us/j/88308533383?pwd=SlU5cDlTRjhiOEFmWXhQL1ppQzJldz09>

Meeting ID: 883 0853 3383

Passcode: 443187

One tap mobile

+13462487799,88308533383#, \*443187# US (Houston)

The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the March 4, 2021 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on March 1, 2021, in the same manner and location as required by law of the City of Houston, Texas (the "City").

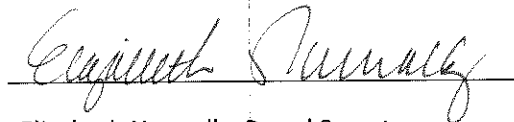
Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Board Member)	The meeting was called to order by Legal Counsel Ms. Ursula Williams at approximately 1:02 pm on the virtual zoom meeting.	
II. Roll call, confirm presence of quorum (Chair)	Legal Counsel Ms. Ursula Williams recognized Ms. Marina Franco as Recording Secretary for the meeting. The roll is noted below: <i>Officio</i> <i>John M. Mills- Present</i> <i>Elizabeth T. Nunnally- Present</i> <i>Judge Bonnie Crane Hellums- Absent</i> <i>Scott F. Basinger, PhD- Present</i> <i>Howard Henderson, PhD- Present</i> <i>Randall Houston-Present</i> <i>Warren Holleman- Absent</i> <i>Attorney Burnell Jones-Present</i> <i>Ex-Officio</i> <i>Andy Ickens-Present</i> <i>David Persse, MD- Absent</i> <i>Stephen Williams- Absent</i> <i>Kay Austin- Absent</i>	Legal Counsel Ms. Ursula Williams announced that a quorum of the Directors was present.

	<p><i>Wendy Baimbridge-Present Commander</i>  <i>Bryan Bennett-Present</i>  <i>Members of the public- Ms. Jiaping Zhang</i>  <i>and Ms. Michelle Paul were also in</i>  <i>attendance.</i>  <i>Legal Counsel Ms. Ursula Williams- Present</i>  <i>Mr. Leonard Kincaid, Houston Recovery</i>  <i>Center Executive Director- Present</i>  <i>Marina Franco, Houston Recovery Center</i>  <i>Executive Assistant- Present</i></p>	
III. Nomination and Vote for Vice Chair	<p>Legal Counsel Ms. Ursula Williams proposed a vote for Interim Chair due to the Board Chair Ms. Austin's resignation effective February 2021. Ms. Williams opened the discussion for formal nominations as Vice Chair until a new Board Chair has been voted. She stated that Mr. John Mills had expressed willingness to take this role. Dr. Basinger moved in support of the nomination considering Mr. Mills and moved to formally close the nominations for this role. Ms. Nunnally seconded the vote and the Board unanimously approved the vote for Mr. Mills as Vice Chair. Legal Counsel Ms. Ursula Williams recognized Mr. John Mills as the Vice Chair and turned the meeting over to him.</p>	<p>The Board unanimously approved the vote for Mr. Mills as Vice Chair.</p>
IV. Report from Executive Director	<p>Mr. Mills turned it over to Mr. Kincaid for a review of the Directors report. (Exhibit A) Leonard reviewed the events of February including the Freeze and its impact on The Houston Recovery Center. He referenced the HRC Newsletter that featured Commander Bennett and his assistance during the Freeze. He shared slide presentation discussing the Vision for an Advanced Homelessness Response System.</p>	<p>Exh. A</p>
V. Opportunity for Public Comment	<p>There was no comment from members of the public.</p>	<p>See public sign-in sheet.</p>

<p>VI. Report from Finance Committee (J. Mills) Report from the Finance Committee</p>	<p>Mr. John Mills reviewed the Houston Recovery Center 2021-2022 Budget. (Exhibit B) Mr. Mills discussed the projected budget for each individual program including the Development Budget. He then turned it over to Mr. Kincaid to discuss the HEROES and FRONTLINES expansions.</p> <p>Mr. Mills made a recommendation on behalf of the Finance Committee to approve the Budget. Dr. Basinger moved for approval of the Budget as presented. The Board voted to approve the budget as presented.</p>	<p>The Board unanimously approved Exh. B Houston Recovery Center 2021-2022 Budget.</p>
<p>VII. Report from Programs, Evaluations and Development Committee (Scott Basinger)</p>	<p>Mr. Mills turned it over to Dr. Basinger to discuss the Programs, Evaluation and Development (PED) Committees report. Dr. Basinger highlighted the pending proposals as well as submittal date for some proposals. Dr. Basinger discussed the Foundation Requests that were declined. He stated the Development Plan would be completed by March 12, 2021. Dr. Basinger also discussed ongoing projects that the Development Director is working on as well as HRC's major funding partners.</p>	<p>Exh. C.</p>
<p>VIII. Report from the Compensation Committee</p>	<p>Mr. Mills stated that there was no report from the Compensation Committee this month.</p>	
<p>IX. Board Development</p>	<p>Mr. Mills stated that the Executive and Nominating Committee would get together to set up the role, purpose and responsibility of their committee to be included in the Board Binder .</p>	
<p>X. Reading of the draft Minutes</p>	<p>Dr. Basinger moved to approve minutes, Mr. Randy Houston seconded the approval of the February 4, 2021 draft Minutes. The Board unanimously accepted.</p>	<p>The Board unanimously approved the February 4, 2021 draft Minutes.</p>

XI. Discussion of agenda items for next Board meeting	Review the steps necessary to get the new Board Chair in place. Nominate and pass that nomination to the Mayor to make that decision. We will discuss any updates with the Texas Meetings act. Review and vote on Committees descriptions to also be added to Board Binder.	
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There being no further business, the Board adjourned at approximately 1: 55 pm



Elizabeth Nunnally, Board Secretary