

**HOUSTON
RECOVERY
CENTER LGC**

Minutes for Meeting of
Board of Directors April
8, 2021 @ 1pm Via Zoom
at link below:

<https://us02web.zoom.us/j/85944835201?pwd=OVY2SDM5bmV4Ky9meW9CZ0RGSTZQUT09>

Meeting ID: 859 4483 5201

Passcode: 925948

One tap mobile

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The undersigned, being the duly appointed Secretary of Houston Recovery Center LGC (the "Corporation"), hereby certifies that the following are true and correct Minutes of the April 8, 2021 meeting of the Board of Directors (the "Board") of the Corporation.

In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, and a notice of the meeting, was duly filed on April 5, 2021, in the same manner and location as required by law of the City of Houston, Texas (the "City").

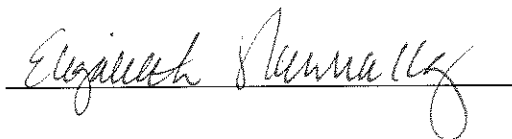
Summarized Agenda Item	Discussion	Decision & Follow-Up
I. Call to order (Board Member)	The meeting was called to order by Vice Chair Mr. Mills at approximately 1:06 pm on the virtual zoom meeting.	
II. Roll call, confirm presence of quorum (Chair)	Vice Chair Mr. Mills recognized Ms. Marina Franco as Recording Secretary for the meeting. The roll is noted below: <i>Officio</i> <i>John M. Mills- Present</i> <i>Elizabeth T. Nunnally- Present</i> <i>Judge Bonnie Crane Hellums- Absent</i> <i>Scott F. Basinger, PhD- Present</i> <i>Howard Henderson, PhD- Present</i> <i>Randall Houston-Present</i> <i>Warren Holleman- Present</i> <i>Attorney Burnell Jones-Present</i> <i>Ex-Officio</i> <i>Andy Ickens-Absent</i> <i>David Persse, MD- Absent</i> <i>Stephen Williams- Absent</i>	Mr. Mills announced that a quorum of the Directors was present.

	<p><i>Kay Austin- Absent</i> <i>Wendy Baimbridge-Absent</i> <i>Commander Bryan Bennett-Present</i> <i>Members of the public- Ms. Jiaping Zhang and Ms. Michelle Paul were also in attendance.</i> <i>Legal Counsel Ms. Ursula Williams- Present</i> <i>Mr. Leonard Kincaid, Houston Recovery Center Executive Director- Present</i> <i>Marina Franco, Houston Recovery Center Executive Assistant- Present</i></p>	
III. Opportunity for Public Comment	There was no comment from members of the public.	See public sign-in sheet.
IV. Report from Executive Director	<p>Mr. Mills turned it over to Mr. Kincaid for a review of the Directors report. (Exhibit A) Leonard reviewed the events of March. Leonard hosted the virtual quarterly CCPT meeting. He also hosted a virtual CKP Communications Proposal Review meeting. This proposal is being considered for fulfilling HRC's marketing and communications plan stated in the Strategic Plan. Mr. Kincaid hosted virtual meeting representatives from The Guidance Center in Arkansas and the local Governor's Office staff to discuss our service model. He attended a virtual Houston Opioid Response Advisory Group Quarterly Meeting. This group is chaired by Dr. Persse and focuses on pulling all opioid funded together for better coordination and collaboration. Leonard attended Criminal Justice Coalition Council Quarterly Meeting. He also attended a virtual UT Health SA (TxMOUD) RSS Provider Orientation. This is our most recently funded program. That will allow us to expand our work with the jail. Mr. Kincaid attended a virtual meeting with representatives from Healthright in San Francisco to discuss our sobering center service model.</p>	Exh. A

	<p>They are working on starting a sobering center to serve opioid and meth users. Leonard attended a meeting with the Sheriff and members of his staff for an update on the jail vivitrol project. His staff was very complimentary of HRC services and appreciates having us as a provider partner. He discussed the pending and completed projects.</p>	
<p>V. Report from Finance Committee (J. Mills) Report from the Finance Committee</p>	<p>Mr. John Mills reviewed the Houston Recovery Center January 2021 Financials. (Exhibit B) Mr. Mills discussed Mr. Mills discussed the liabilities, total assets and net assets for the month of January. He then discussed the revenues, expenditures, and losses for the month of January listed on the Statement of Activity. Dr. Basinger moved the approval and Mr. Jones seconded the approval of the January Financials. The Board unanimously approved the January 2021 Financials.</p>	<p>The Board unanimously approved January 2021 Financials. Exh. B</p>
<p>VI. Report from Programs, Evaluations and Development Committee (Scott Basinger)</p>	<p>Mr. Mills turned it over to Dr. Basinger to discuss the Programs, Evaluation and Development (PED) Committees report. Dr. Basinger highlighted the Grants received, pending grants, the grants due soon and grants that were declined.</p> <p>He stated that the 2022 Development Plan is in progress and should be complete by the end of April and Elisa would present at the next Board Meeting. He reminded the Board about attending the Best Boards conference on April 13, 2021.</p>	<p>Exh. C.</p>

VII. Report from the Compensation Committee	Mr. Mills stated that there was no report from the Compensation Committee this month.	
VIII. Board Development	<p>Mr. Mills discussed the Draft for Consideration (Exh. D) regarding the Executive and Nominating Committee when they should meet, the formation and members of the committee.</p> <p>Mrs. Nunnally asked Legal Counsel Mrs. Williams about the 4 members being a quorum. Mrs. Williams stated that the 4 members would constitute a committee and therefore a public posting prior to meeting and it would be subject to public meeting rules.</p> <p>Mr. Houston made the motion to approve the formation of the Executive and Nominating Committee and Mrs. Nunnally seconded. The Board unanimously approved the formation of the committee.</p> <p>Mr. Mills then turned it over to Mrs. Williams to discuss nominations for permanent chair. Members of the Board had questions regarding position one as the Chair and the City's approval requirements as well as the Star of Hope's appointees. Mrs. Williams recommended that she get more clarification on the bylaws before they vote on a Chair nomination. Dr. Basinger made a motion to postpone the vote for Chair nominee until Mrs. Williams does get further clarification. Mr. Houston seconded and the Board unanimously voted to postpone the vote for the next meeting.</p> <p>Mrs. Williams stated that the Open Meetings Act has not been amended yet and she will provide an update every meeting.</p>	Exh. D The Board unanimously approved the formation of the Executive and Nominating committee.
IX. Discussion of agenda items for next Board meeting	<p>Vote, nominate and pass that nomination to the Mayor to make that decision.</p> <p>We will discuss any updates with the Texas Meetings act.</p> <p>Review and vote on Committees descriptions to also be added to Board Binder.</p>	

There being no further business, the Board adjourned at approximately 2:18 pm



Elizabeth Nunnally, Board Secretary