

Stacey Cramer / HRC  
09-22-2023  
10:54 AM

Notice of Meeting for  
**HOUSTON RECOVERY CENTER LGC**  
**September 27, 2023 @ 1:30 PM**  
150 N. Chenevert St. (2<sup>nd</sup> Floor)  
Houston, TX 77002

**NOTICE IS HEREBY GIVEN** to all interested persons that the Board of Directors of the HOUSTON RECOVERY CENTER LGC (the "Corporation") will meet on the date and at the time and place stated above. The Board will consider, discuss, and take such actions as may be necessary, convenient, or desirable with respect to the following matters:

- I. Call to Order (Chair / Dr. Shah)
- II. Roll call; confirmation of presence of a quorum (Chair and Stacey)
- III. Reading of the draft Minutes of previous meeting of August 2, 2023 consideration of proposed corrections, if any; approval of Minutes (Chair)
- IV. Opportunity for Public Comment (See "Notice Regarding Public Comment" below)
- V. Report from Executive Director (Leonard Kincaid) Aug. – Sept. 2023
- VI. Report from Finance Committee (Randy Houston)
  - a. Financial Statements – July 2023
  - b. Financial Statements – August 2023
  - c. HRC Full Budget – 7/1/23 – 6/30/24
  - d. HRC Annual Audit Presentation
- VII. Report on Board Development and Nomination Committee (Burnell Jones)
  - a. Annual Revisit: Board Member Conflict of Interest Statement
- VIII. Report from Compensation Committee (Cathryn Taylor)
- IX. Report from Programs and Development Committee (Scott Basinger)
- X. Discussion of Agenda items for the next Board meeting



Adjournment

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact Stacey Cramer (713.236.7801) to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Action may be taken on any or all of the above items. Members of the public may address the Board during the "Public Comment" segment of the meeting. At least ten minutes before the meeting is called to order, each speaker should sign the Public Comment Sheet available in the meeting room. Each speaker should limit his or her comments to three minutes. The presiding officer may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law, the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.